

Fyfield Parish Council

Clerk to the Parish Council:
Kim Hanley

Email:
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Members of the Council are hereby summoned to attend the Meeting of Fyfield Parish Council to be held on Monday 7th April 2025 at 7.30pm in the Village Hall.

Kim Hanley

Clerk to Fyfield Parish Council

1st April 2025

Agenda

- 1. Apologies for Absence**
To receive and approve apologies for absence.
- 2. Declarations of Interest and Council Members**
 - a) To receive Councillor's declarations of interest and dispensations for items on the agenda.
 - b) Vacancy for Councillor – agreement to co-opt.
- 3. Approval of Minutes of Meeting held 3rd March 2025**
- 4. Public Participation Session**
To receive questions and statements from members of the public with respect to items on the agenda and other matters that are of mutual interest.
- 5. Clerk's Report**
Actions from previous minutes and general correspondence.
- 6. County Councillor, District Councillor & other representatives Reports**
To receive a verbal or written report from the County Councillor, District Councillor and Police.
- 7. Finance**
 - a) To consider and approve the invoices for payment (to be circulated on day of the meeting).

Ref No	BACS Ref	Payee	Detail	Amount
1.25	DD	Castle Water	Direct debit payment	£10.31
2.25	2025/32	Fyfield Village Hall	Speed meeting room booking – 24.03.2025	£14.02
3.25	2025/37	Fyfield Village Hall	Parish council meeting room booking – 03.03.2025	£14.02

4.25	25-9130	BB Groundscare	Grounds maintenance	£647.50
5.25	6657	TBS Hygiene	Dog waste and litter bin collection	£107.04
6.25	13KH	Kim Hanley	Village items and text book	£528.68
7.25	DD	Xero	Accounts system monthly subscription	£25.20
8.25	4362	Public Clocks Ltd	Service and inspection of tower clock, St Nicholas church	£197.12
9.25	2025/52	Fyfield Village Hall	Parish council meeting room booking - 07.04.25	£14.03

Clerks wages for February - £488.40

Payments received for March 2025

Burial Ground	£65
Sports Field Hire	£0
Miscellaneous	£225
TOTAL	£290

8. Assets

Noticeboard refurbishment - Thank you to the Men's Shed.

9. Email Management

Discuss and agree changing over to a new domain.

10. Burial Ground

- a) Report from Cllr L Webster to include burials and interments.
- b) Agree amendments to the Burial Ground policy.

11. Sports Field & Village Hall

- a) Sports field hire bookings.

12. Planning

- a) To consider any new planning applications submitted to Epping Forest District Council – one new application.
EPF/0608/25 – Gypsy Mead Works, CM5 0RB
[Planning Application: EPF/0608/25](#)

13. B184 Speed Limit meeting

Feedback from last week's meeting.

13. Communication and Promotion

To consider any items for publicity and promotion.

14. Date of the next Parish Council meeting

To confirm the date of the next Parish Council meeting.

*Additional information and paperwork is supplied to the Councillors to support certain agenda items. If any members of the public wish to see this information, please email the Clerk.