

Fyfield Parish Council

Clerk to the Parish Council:
Katharine Perry

Email:
fyfieldparishcouncil@gmail.com

Members of the Council are hereby summoned to attend the Meeting of Fyfield Parish Council to be held on Monday 8th January 2024 at 7.30pm in the Village Hall.

Katharine Perry

Clerk to Fyfield Parish Council

3 January 2024

Agenda

- 1. Apologies for Absence**
To receive and approve apologies for absence
- 2. Declarations of Interest**
To receive Councillor's declarations of interest and dispensations for items on the agenda
- 3. Approval of Minutes of Meeting held 4 December 2023**
- 4. Public Participation Session**
To receive questions and statements from members of the public with respect to items on the agenda and other matters that are of mutual interest.
- 5. Clerk's Report**
Actions from previous minutes and general correspondence.
- 6. County Councillor, District Councillor & other representatives Reports**
To receive a verbal or written report from the County Councillor and District Councillor and Police.
- 7. Finance**
 - a) To consider and approve the invoices for payment (to be circulated on day of the meeting)

Ref No	BACS Ref	Payee	Detail	Amount
1 24	4658	TBS Hygiene	Emptying bins	£133.80
2 24	21-9301	BB Groundscare	Sports Field Maintenance	£647.50
3 24	31501	Sovereign	Deposit for works due	£914.84

4 24		K Perry	Salary December	£459.48
5 24	DD	Castle Water	Churchyard water Dec	£73.77
6 24	DD	Xero	Monthly subscription	£24.00

- b) To agree budget from finance committee
- c) To agree precept for 2024

8. Burial Ground

- a) Report from Cllr L Webster
- b) Gate to churchyard and hedge
- c) Burial - Roger Michael Drew

9. Sports Field & Village Hall

- a) Sports field hire bookings
- b) To discuss quotes for field drainage
- c) Quote from Sovereign to repair play equipment
- d) To discuss summer event in conjunction with the Village Hall

10. Planning

To consider any new planning applications submitted to Epping Forest District Council –EPF/2662/ Yew Tree House, Dunmow Road
Installation of new five bar style metal gate with new fence and yew tree bush planting to driveway.

<https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv0000000P>

11 Assets

- a) To consider and agree replacement of the Noticeboard
- b) Update on repair of the Village Sign
- c) To consider the installation of a wall or path in the churchyard
- d) To discuss 'Rural Fund for community focused capital projects' and agree any actions

13 Communication and Promotion

To consider any items for publicity and promotion

14 Date of the next Parish Council meeting

- a) To confirm the date of the next Parish Council meeting 5 February 2024

*Additional information and paperwork is supplied to the Councillors to support certain agenda items.

If any members of the public wish to see this information, please email the Clerk:

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