

# Fyfield Parish Council

Clerk to the Parish Council:  
Kim Hanley

Email:  
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**Members of the Council are hereby summoned to attend the Meeting of Fyfield Parish Council to be held on Monday 3<sup>rd</sup> March 2025 at 7.30pm in the Village Hall.**

*Kim Hanley*

**Clerk to Fyfield Parish Council**

**24<sup>th</sup> March 2025**

## Agenda

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- 1. Apologies for Absence**  
To receive and approve apologies for absence
- 2. Declarations of Interest and Council Members**
  - a) To receive Councillor's declarations of interest and dispensations for items on the agenda.
  - b) Vacancy for Councillor – agreement to co-opt.
- 3. Approval of Minutes of Meeting held 3<sup>rd</sup> February 2025**
- 4. Public Participation Session**  
To receive questions and statements from members of the public with respect to items on the agenda and other matters that are of mutual interest.
- 5. Clerk's Report**  
Actions from previous minutes and general correspondence.
- 6. County Councillor, District Councillor & other representatives Reports**  
To receive a verbal or written report from the County Councillor, District Councillor and Police.
- 7. Finance**
  - a) To consider and approve the invoices for payment (to be circulated on day of the meeting).

Ref No	BACS Ref	Payee	Detail	Amount
94 24	DD Feb 25	Castle Water	Direct debit payment (paid)	£5.00
95 24	DD Mar 25	Castle Water	Direct debit payment	£5.00
96 24	6531	TBS Hygiene	Emptying bins – February 2025	£107.04

97 24	DD	Xero	Monthly subscription	£25.20
98 24	25-9069	BB Groundscare	Sports field maintenance - February 2025	£647.50

**NOTE** The Castle Water direct debit payment for February was not included on last month's agenda. It has been noted above along with the payment for this month.

Clerks wages for January - £525.03

**Payments received for January 2025**

Burial Ground	£500
Sports Field Hire	£0
Miscellaneous	£0
<b>TOTAL</b>	<b>£500</b>

**8. Burial Ground**

- a) Report from Cllr L Webster to include burials and interments.
- b) Discuss and agree amendments to the Burial Ground policy.

**9. Sports Field & Village Hall**

- a) Sports field hire bookings.

**10. Planning**

- a) To consider any new planning applications submitted to Epping Forest District Council – one new application.  
[Planning Application: EPF/0278/25](#) – The Coach House, CM5 0PY – Grade II listed building application for replacement of all windows and doors on the south and east facing elevations.
- b) To discuss and agree any further action regarding the FPC complaint response from EFDC planning dept.

**11. Communication and Promotion**

To consider any items for publicity and promotion.

**12. Date of the next Parish Council meeting**

To confirm the date of the next Parish Council meeting.

\*Additional information and paperwork is supplied to the Councillors to support certain agenda items. If any members of the public wish to see this information, please email the Clerk.