

Fyfield Parish Council

Clerk to the Parish Council:
Kim Hanley

Email:
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Members of the Council are hereby summoned to attend the Meeting of Fyfield Parish Council to be held on Monday 3rd February 2025 at 7.30pm in the Village Hall.

Kim Hanley

Clerk to Fyfield Parish Council

27th January 2025

Agenda

- 1. Apologies for Absence**
To receive and approve apologies for absence
- 2. Declarations of Interest and Council Members**
 - a) To receive Councillor's declarations of interest and dispensations for items on the agenda.
 - b) Vacancy for Councillor – agreement to co-opt.
- 3. Approval of Minutes of Meeting held 6th January 2025**
- 4. Public Participation Session**
To receive questions and statements from members of the public with respect to items on the agenda and other matters that are of mutual interest.
- 5. Clerk's Report**
Actions from previous minutes and general correspondence.
- 6. County Councillor, District Councillor & other representatives Reports**
To receive a verbal or written report from the County Councillor, District Councillor and Police.
- 7. Finance**
 - a) To consider and approve the invoices for payment (to be circulated on day of the meeting).

Ref No	BACS Ref	Payee	Detail	Amount
87 24	2025/4	Village Hall	Meeting booking – Jan 2025	£14.03
88 24	6401	TBS Hygiene	Emptying bins – Dec 2024	£133.80
89 24	18215	EALC	Training – M Brawn and K Hanley	£456.00

90 24	DD	Xero	Monthly subscription	£25.20
91 24	CR21-9016	BB Groundscare	Sports field maintenance January	£647.50
92 24	11KH	K Hanley	Microsoft 365 renewal	£59.99
93 24	2025/18	Village Hall	Meeting booking – Feb 2025	£14.03

Clerks wages for December - £543.36

Payments received for December

Burial Ground	£0
Sports Field Hire	£4,400.00
Miscellaneous	£416.25
TOTAL	£4,816.25

b) Confirm the 2025/26 precept amount of **£17,120**.

8. Assets

a) Discuss and agree purchase of plants and planters using the locality funding.

9. Burial Ground

- a) Report from Cllr L Webster to include burials and interments.
- b) Discuss and agree to appoint new solicitor firm.
- c) Discuss and agree action to prevent plastic flowers being used at burial ground.

10. Sports Field & Village Hall

a) Sports field hire bookings.

11. Harvest Festival 2025

a) Discuss and agree any actions required.

12. Planning

To consider any new planning applications submitted to Epping Forest District Council – one new application.

[Planning Application: EPF/0103/25](#) – 2 Queen Street, CM5 0RY – Grade II listed building application for 2 replacement windows.

13. Communication and Promotion

To consider any items for publicity and promotion.

14. Date of the next Parish Council meeting

To confirm the date of the next Parish Council meeting.

*Additional information and paperwork is supplied to the Councillors to support certain agenda items. If any members of the public wish to see this information, please email the Clerk.