

Fyfield Parish Council

Clerk to the Parish Council:
Kim Hanley

Email:
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Members of the Council are hereby summoned to attend the Meeting of Fyfield Parish Council to be held on Monday 2nd December 2024 at 7.30pm in the Village Hall.

Kim Hanley

Clerk to Fyfield Parish Council

26th November 2024

Agenda

- 1. Apologies for Absence**
To receive and approve apologies for absence
- 2. Declarations of Interest and Council Members**
 - a) To receive Councillor's declarations of interest and dispensations for items on the agenda.
 - b) Vacancy for Councillor – agreement to co-opt.
- 3. Approval of Minutes of Meeting held 4th November 2024**
- 4. Public Participation Session**
To receive questions and statements from members of the public with respect to items on the agenda and other matters that are of mutual interest.
- 5. Clerk's Report**
Actions from previous minutes and general correspondence.
- 6. County Councillor, District Councillor & other representatives Reports**
To receive a verbal or written report from the County Councillor, District Councillor and Police.
- 7. Finance**
 - a) To consider and approve the invoices for payment (to be circulated on day of the meeting).

Ref No	BACS Ref	Payee	Detail	Amount
73 24	DD	Xero	Monthly subscription	£25.20
74 24	6142	TBS Hygiene	Emptying bins November	£133.80
75 24	21-991	BB Groundscare	Sports Field Maintenance November	£647.50

76 24	Nov invoice	Paul Norris	November burial ground maintenance	£160.00
77 24	18108	EALC	Council Finance – K Hanley Public Rights of Way and Roles of Local Councils – D Webster	£192.00
78 24	2024/137	Village Hall	Club room - December meeting	£14.03
79 24	11KH	K Hanley	Overtime and expenses payment	£53.59
80 24	2605818	Castle Water	Sports field - direct debit	£5.00
81 24	Expenses	D Webster	Expenses payment for mince pies	£33.15

Clerks wages for October £463.98.

Payments received for November

Burial Ground	£1150
Sports Field Hire	£0
Miscellaneous	£0
TOTAL	£1150

8. Governance

- a) Approve update to Press, Media & Communications Policy.

9. Burial Ground

- a) Report from Cllr L Webster to include burials and interments.
- b) Agree to hire a grab lorry to remove the compost heap from the churchyard.
- c) Agree expenditure of up to £100 for tree protection for burial ground hedging.

10. Sports Field & Village Hall

- a) Sports field hire bookings

11. Planning

To consider any new planning applications submitted to Epping Forest District Council – five new applications.

[Planning Application: EPF/2249/24](#) – Little Forge, CM5 0NN – approval of details reserved by conditions.

[Planning Application: EPF/2251/24](#) – Little Forge, CM5 0NN – approval of details reserved by conditions.

[Planning Application: EPF/2269/24](#) – Queen Street, CM5 0RY – Grade II listed building application for replacement windows.

[Planning Application: EPF/2314/24](#) – Gypsy Mead Works, CM5 0RB - approval of details reserved by conditions.

[Planning Application: EPF/2340/24](#) – Gypsy Mead Works, CM5 0RB - approval of details reserved by conditions.

12. Christmas

Feedback from the village Christmas tree lighting celebration.

13. Speeding prevention

Agree to arrange a meeting with District Councillor, Police and other local nearby councils to discuss speeding issues.

14. Communication and Promotion

To consider any items for publicity and promotion.

15. Date of the next Parish Council meeting

a) To discuss and agree a potential change of day for the parish council meetings from January 2025.

b) To confirm the date of the next Parish Council meeting.

*Additional information and paperwork is supplied to the Councillors to support certain agenda items. If any members of the public wish to see this information, please email the Clerk.