

Fyfield Parish Council

Clerk to the Parish Council:
Kim Hanley

Email:
fyfieldparishcouncil@gmail.com

Members of the Council are hereby summoned to attend the Meeting of Fyfield Parish Council to be held on Monday 2nd September 2024 at 7.30pm in the Village Hall.

Kim Hanley

Clerk to Fyfield Parish Council

27th August 2024

Agenda

- 1. Apologies for Absence**
To receive and approve apologies for absence
- 2. Declarations of Interest and Council Members**
 - a) To receive Councillor's declarations of interest and dispensations for items on the agenda.
 - b) Vacancy for Councillor – agreement to co-opt
- 3. Approval of Minutes of Meeting held 5th August 2024**
- 4. Public Participation Session**
To receive questions and statements from members of the public with respect to items on the agenda and other matters that are of mutual interest.
- 5. Clerk's Report**
Actions from previous minutes and general correspondence.
- 6. County Councillor, District Councillor & other representatives Reports**
To receive a verbal or written report from the County Councillor, District Councillor and Police.
- 7. Finance**
 - a) To consider and approve the invoices for payment (to be circulated on day of the meeting).

Ref No	BACS Ref	Payee	Detail	Amount
52 24	00038460	EFDC	Returning officer fees and charges – 2 May election	£247.14
53 24	5772	TBS Hygiene	Emptying bins August	£133.80
54 24	21-9779	BB Groundscare	Sports Field Maintenance August	£647.50

55 24	DD	Xero	Monthly subscription	£24.00
56 24	2024/97	Fyfield Village Hall	5 th August – club room	£14.03
57 24	M0001422227	EFDC	Play in the Park – 2/8/24	£80
58 24	August invoice	Paul Norris	Fyfield churchyard August 2024	£260.00

A payment to Castle Water was made 13th August of £106.29 as a standard charge for the sports field supply to prevent additional late payment charges.

- b) Agree to pay sports field water supply by Direct Debit every 6 months.
- c) Agree to renew council insurance through Clear Council
- d) Agree to cost of tree survey quote from Hallwood Associates

8. Governance

No items to discuss.

9. Burial Ground

- a) Report from Cllr L Webster to include burials and interments.

10. Sports Field & Village Hall

- a) Sports field hire bookings
- b) Update from the Fyfield Event meeting 12th August.

11. Planning

To consider any new planning applications submitted to Epping Forest District Council –

[EPF/1617/24](#) – Cannons Lane – proposed front two Dormers

[EPF/1648/24](#) – The Old Forge – two storey rear extension

[EPF/1650/24](#) – The Old Forge – Grade II listed building application for a two storey rear addition.

12. Assets

- a) Village sign installation – agree a work party and set a date to reinstall the village sign.

13. Village gateway signs

- a) Note email from Cllr McIvor – preferred siting of gates to be discussed.

14. Communication and Promotion

To consider any items for publicity and promotion.

15. Date of the next Parish Council meeting

- a) To confirm the date of the next Parish Council meeting which is 7th October 2024.

*Additional information and paperwork is supplied to the Councillors to support certain agenda items. If any members of the public wish to see this information, please email the Clerk.