

Fyfield Parish Council

Clerk to the Parish Council:
Katharine Perry

Email:
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Members of the Council are hereby summoned to attend the Meeting of Fyfield Parish Council to be held on Monday 5th February 2024 at 7.30pm in the Village Hall.

Katharine Perry

Clerk to Fyfield Parish Council

31 January 2024

Agenda

- 1. Apologies for Absence**
To receive and approve apologies for absence
- 2. Declarations of Interest and Council Members**
 - a) To receive Councillor's declarations of interest and dispensations for items on the agenda.
 - b) Vacancy for Councillor.
- 3. Approval of Minutes of Meeting held 8 January 2024**
- 4. Public Participation Session**
To receive questions and statements from members of the public with respect to items on the agenda and other matters that are of mutual interest.
- 5. Clerk's Report**
Actions from previous minutes and general correspondence.
- 6. County Councillor, District Councillor & other representatives Reports**
To receive a verbal or written report from the County Councillor, District Councillor and Police.
- 7. Finance**
 - a) To consider and approve the invoices for payment (to be circulated on day of the meeting)

Ref No	BACS Ref	Payee	Detail	Amount
8 24	4658	TBS Hygiene	Emptying bins	£107.04
9 24	21-9301	BB Groundscare	Sports Field Maintenance	£647.50
10 24	-	L Webster	Boxes, files for archiving	£311.15

11 24		K Perry	Salary January	£459.48
12 24	DD	Xero	Monthly subscription	£24.00

b) To note precept for 2024 - £15,564

8. Burial Ground

- a) Report from Cllr L Webster
- b) Churchyard schedule of works and biodiversity to include plan for greening of burial ground
- c) Burials and Interments

9. Sports Field & Village Hall

- a) Sports field hire bookings

10. Planning

To consider any new planning applications submitted to Epping Forest District
 EPF/2755/23
 The Old Forge, Dunmow Road
 Single storey rear addition
 EPF/2762/23
 The Old Forge, Dunmow Road
 Grade II listed building application for single storey rear addition

11. Assets

- a) Refurbishment of Noticeboard
- b) Village Sign repair
- c) Christmas Tree – to consider siting of tree next to highway
- c) To discuss ‘Rural Fund for community focused capital projects’ and agree any actions

12. Communication and Promotion

To consider any items for publicity and promotion

13. Date of the next Parish Council meeting

- a) To confirm the date of the next Parish Council meeting 4 March 2024

*Additional information and paperwork is supplied to the Councillors to support certain agenda items. If any members of the public wish to see this information, please email the Clerk:
fyfieldparishcouncil@gmail.com