

Fyfield Parish Council

Minutes of the meeting of Fyfield Parish Council held on Monday 3rd April 2023 at Fyfield Village Hall, Houchin Drive, Fyfield.

Present: Councillor B Saward (Chairing), Councillors M Bacon, S Mead, T Wadey, D Webster, L Webster

In attendance:

4 members of the public

23.1	Apologies for Absence To receive and approve apologies for absence No apologies were received. Cllr Codd was not in attendance.
23.2	Declaration of Interests To receive Councillor's declaration of interests and dispensations concerning items on the agenda No declarations of interest.
23.3	Public Participation Session To receive questions and statements from members of the public with respect to items on the agenda and other matters that are of mutual interest <ul style="list-style-type: none">• The meeting started with the committee having a tour of the Mens Shed. All agreed that they have done an amazing job in kitting it out and obtaining equipment.• The churchyard is being cleared. Railings etc were unearthed and Cllr L Webster asked if the Mens Shed might be interested in helping to reinstate and mend etc. It was agreed that they would take a look and see what they could do. Tombstones that are not straight were also mentioned. RW explained that the idea was to be able to undertake all projects with no cost.• Swing maintenance needs the jet wash etc. Cllr Saward to ask Jane Pearl if she would be happy for them to use some water/electricity.•
23.4	Approval of the Minutes of Meeting held 6 March 2023 The minutes of the Fyfield Parish Council meeting held on Monday 6th March 2023 were approved as an accurate record.
23.5	<ul style="list-style-type: none">• Village Gates – DC Hadley replied that he has requested funding for this and asked if they could be available asap.• £3k grants for sporting events are available from Ride London. Need to do by 13 April. Cllr Wadey to look into this.• Cllr Mead has discussed swapping pitches with Harry, and it will be proposed for next season. Cllr Mead to speak to Nick again about toilet issues. Suggestion that when confirming fixtures, explain to away teams where toilets are, take home litter etc

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23.6	<p>County Councillor, District Councillor and other representatives reports.</p> <p>District Councillor Hadley updated on the following: John Rayner will paint telephone box when weather is better. He also said that there is another initiative from county about potholes. The PC agreed to ask people on Grapevine to send in photograph and WhatThreeWords of site of any potholes. Cllr L Webster to collate the information. DC Balcombe reported that Lee Scott had reiterated that not all holes will be filled immediately - dangerous/large ones will be prioritised.</p> <p>Operation Brazil was explained. This is a police initiative using a new system called SelectaDNA. The Parish Council have been approached to pay for the initial kits in order to gain a bulk buy discount. After discussion it was felt that Fyfield PC would be happy to support the idea but do not feel it is their place to purchase kits for individuals.</p>
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23.7	<p>Finance</p> <p>a. To consider and approve invoices for payment</p> <p>RECEIVED List of invoices submitted in March 2023 that required payment by the Parish Council.</p>
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Ref No	BACS Ref	Payee	Detail	Amount
1 23		K Perry	March salary	£437.58
2 23	21-8772	BB Groundscare	Maintenance of sports field	£647.50
3 23		Village Hall	Hire of room for April mtg	14.03
4 23	3459	TBS Hygiene	Emptying bins	£133.80
5 23		Paul Norris	Churchyard maintenance	£290
6 23		NALC/EALC	Affiliation fees 23/24	£269.17
7 23		Sandra Mead	New padlock for new post on field gate	£12.69
8 23		Richard West	Items for the Mens Shed	£76.34

<p>RESOLVED List of invoices were authorised (approved unanimously).</p> <p>TASK All paperwork signed off by Cllrs Saward & Mead. All payments are set up ready for authorisation online.</p>	
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23.8	<p>Governance</p> <p>a. Strategic Action Plan Cllrs D Webster, Saward and Wadey had a meeting and have drafted an initial plan. This is to be agreed by the council for adoption at the next meeting.</p>
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	<p>b. Biodiversity – sports field and churchyard Two of the ideas are a wilder area at the bottom corner of the sports field, and also some wild flowers in the churchyard.</p>
23.9	<p>Burial Ground</p> <p>a. Report on church yard issues Cllr Webster reported that there is a lot of plastic in the churchyard and it was decided that the signs need to go up for a month, and copies of the Churchyard Regulations to be available before anything is removed from graves.</p>
23.10	<p>Sports Field & Village Hall</p> <p>a. Sports Field Hire Bookings One for July at the moment, and one was due this weekend, but the field is too wet.</p> <p>b. Checks on play equipment 7th March – pm (Sovereign). Cllr Mead attended and reported that the equipment is still fit for purpose and will last for several years. He suggested some maintenance which is going to be undertaken asap.</p>
23.11	<p>Planning</p> <p>No planning applications were received this month.</p>
23.12	<p>Fyfield Village</p> <p>a. Defibrillator. Information to be obtained from Jeanette Bell. Cllr D Webster to speak to her. It was suggested that a course be run in the village hall to show people how to use a defibrillator</p> <p>b. Villager of the Year This has been advertised in the Focus, the website and on the Grapevine. Nominations are coming in and Cllr Saward will collate them for the May presentation.</p> <p>d. Coronation Celebrations Sub-committee agreed to run a litter pick and tea for The Big Help Out on the 8th May. Cllr D Webster to coordinate rubbish collection and going forward also cleaning of signs, bus shelter etc. Tea will then be served in the village hall from 3pm.</p> <p>e. Energy costs for residents and businesses A reminder to go on the Grapevine to ensure everyone has received their government heating subsidy.</p>
23.13	<p>Communication and Promotion</p> <ul style="list-style-type: none"> • Easter Sunday at the Church. 10:15am • Annual Parish Assembly – KP to ask Focus to email all clubs and societies. KP to send FPC logo to Cllr Saward.
23.14	<p>Date of the next Parish Council meeting</p> <p>a) To confirm the date of the next Parish Council meeting 15 May 2023. 7pm for APM and 7.30pm for APA</p>

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The meeting closed at 21:06pm.

Signed: