

Fyfield Parish Council

Clerk to the Parish Council:
Katharine Perry

Email:
fyfieldparishcouncil@gmail.com

Members of the Council are hereby summoned to attend the Meeting of Fyfield Parish Council to be held on Monday 4th December 2023 at 7.30pm in the Village Hall.

Katharine Perry

Clerk to Fyfield Parish Council

29th November 2023

Agenda

- 1. Apologies for Absence**
To receive and approve apologies for absence
- 2. Declarations of Interest**
To receive Councillor's declarations of interest and dispensations for items on the agenda
- 3. Approval of Minutes of Meeting held 6 November 2023**
- 4. Public Participation Session**
To receive questions and statements from members of the public with respect to items on the agenda and other matters that are of mutual interest.
- 5. Clerk's Report**
Actions from previous minutes and general correspondence.
- 6. County Councillor, District Councillor & other representatives Reports**
To receive a verbal or written report from the County Councillor and District Councillor.
- 7. Finance**
 - a) To consider and approve the invoices for payment (to be circulated on day of the meeting)

Ref No	BACS Ref	Payee	Detail	Amount
54 23	4658	TBS Hygiene	Emptying bins	£107.04
55 23	21-9244	BB Groundscare	Sports Field Maintenance	£647.50
56 23	2023/126	Village Hall	Clubroom hire	£14.03

57 23		Castle Water	1 Oct – 31 Mar 24	£48.31
58 23		K Perry	Salary November	£459.48
59 23		Village Hall	Clubroom hire	£14.03
60 23		Xero Subscription	20 Nov- 20 Dec DD	£24.00
61 23		Paul Norris	Churchyard Maintenance	£

- b) To discuss response from EFDC re the Sec. 106 monies in relation to the Gypsy Mead
- c) To authorise the annual uplift on SCP Point 6 from £11.22 to £12.42 per hour going forward (and backdated to April 2023)

8. Burial Ground

- a) Report from Cllr L Webster
- b) Re-levelling of 3 memorials
- c) Interment plot for Roy Eames ashes

9. Sports Field & Village Hall

- a) Sports field hire bookings
- b) To discuss quotes for field drainage and agree any actions
- c) To discuss changing facilities at the Village Hall

10. Planning

- a) To consider any new planning applications submitted to Epping Forest District Council – EPF/2565/23 The Nook, Norwood End, Demolition of both outbuildings and erection of a 3 bay garage with loft space. The garage will be smaller in both footprint and volume than the two outbuildings that are currently on site- one is for storage and the other a garage. The new garage will provide 3 parking spaces for the clients, to keep their cars safe, and additionally will have loft space for storage. Alterations to approved scheme: EPF/0964/23 to involve repositioning of building.

12 Assets

- a) To consider and agree replacement of the Noticeboard
- b) To agree actions to repair the Village Sign
- c) To consider the installation of a War Memorial for Fyfield
- d) To discuss 'Rural Fund for community focused capital projects' and agree any actions

13 Communication and Promotion

To consider any items for publicity and promotion

14 Date of the next Parish Council meeting

- a) To confirm the date of the next Parish Council meeting 8th January 2024. Dates for 2024: 5 Feb, 4 March, 8 April, 13 May, 1 July, 5 Aug, 2 Sept, 7 Oct, 4 Nov, 2 Dec

*Additional information and paperwork is supplied to the Councillors to support certain agenda items.

If any members of the public wish to see this information, please email the Clerk:

fyfieldparishcouncil@gmail.com